

Student network user accounts are allocated to the named user and for sole use of that user and must not be shared. Students are responsible for their data and their actions taken under their assigned login name.

Do not attempt to access the computer network where you do not have a valid user account or you are not an authorised user. Attempting to access a system to which you have no legal right of access is a criminal offence under British law (Computer Misuse Act 1990) whether the attempt was successful or not.

Stanmore College reserves the right to seek legal action where UK laws have been broken and/or where criminal activities lead to financial loss.

Stanmore College reserves the right to monitor any curriculum workstation at any time without any prior notice. This also includes data files and folders of users.

Students must always consider whether their actions could harm the reputation of Stanmore College. Each student of Stanmore College must realise that web site access can be traced and monitored. Each student represents Stanmore College and therefore must act responsibly at all times.

The viewing or downloading of offensive, obscene, discriminatory, defamatory or otherwise unlawful material is strictly forbidden. Web site access reports can be produced on an individual user basis.

Stanmore College accepts no responsibility for loss or damage of student's files resulting in the use of network computer systems, although robust backup systems are provided.

Students must not leave the workstations unattended whilst logged in.

Stanmore College systems may not be used to upload or download any material which infringes copyright or other intellectual property rights.

Access to the Internet must only be gained by use of Stanmore College's Local Area network and Wide Area Network. The setting up of any Internet connections or web servers by any other means is prohibited.

Stanmore College systems may not be used in any way to harass or intimidate other users this includes obscene, offensive, racist or defamatory material. This includes email and 'net send' messages. Contravention of email regulations may be reported to the provider.

Students are not permitted to install any software of any kind onto the workstations.

Students are not permitted to consume food or drink in any of the computer rooms within Stanmore College.

Students are not permitted to play games, whether they are local or networked using Stanmore College workstations.

Stanmore College operates an Internet Firewall and reserves the right to block the use of some web sites, IP ports and filter access to inappropriate or offensive web sites.

The use of chat programs, such as 'mirc', 'icq' and 'MSN messenger', are prohibited.

Students must not use Stanmore College's computer and networking facilities for 'Cyber bullying' of any kind, including; sending or posting of harmful, derogatory, insulting or cruel text or images using email, instant messaging or any other computer based facility, that are deemed threatening or cause discomfort to the recipient.

A Stanmore College e-mail system is not provided for student use. (except where necessity of curriculum delivery is identified)

Reasonable private use of the Internet is permitted but should be kept to a minimum and should not interfere with students academic studies. Excessive private access to the Internet during college hours may lead to disciplinary action.

Students must not interfere or tamper with any software or settings on the workstations. This includes the modification or removal of software.

Students must not interfere or tamper with any of the hardware, physical connections or security devices on the workstations or peripherals. This includes printers, scanners, asset tags etc.

Contravention of any of the Colleges acceptable use regulations will result in disciplinary action and in certain cases could lead to civil prosecution.

Stanmore College may also use hard copy evidence in prosecution or disciplinary proceedings against any user that contravenes the above conditions.

Stanmore College reserves the right to change/amend the above terms and conditions at any time without prior notice.

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