

# STANMORE COLLEGE FURTHER EDUCATION CORPORATION

## BOARD OF GOVERNORS

### REGISTER OF MEMBERS' CURRENT INTERESTS

**NAME OF GOVERNOR :** \_\_\_\_\_

You are required to declare in this Register of Interests all business interests, financial or otherwise, which you (so far as you are aware) may have, and to inform the Clerk to the Corporation whenever your circumstances change and interests are acquired or cease. You are also invited to declare on behalf of your spouse or partner, children or other close relatives all such business interests, financial or otherwise (so far as you are aware).

The attached guidance notes and the Governors' Code of Conduct will help you complete this declaration. Your attention is also drawn to Section 8 of the Instrument of Government (attached) concerning persons ineligible to be Members.

<b>Nature of interest</b>	<b>Information disclosed</b>
<b>Paid employment</b> Name of employer, office, profession or other activity	
<b>Self employment</b> <i>Names of significant customers/clients accounting for more than, say, 5% of income of individual or firm</i>	
<b>Consultancies</b> (whether or not paid) <i>List of consultancies currently held</i>	
<b>Directorship of commercial companies</b> <i>Names of companies</i>	
Partnership in a business or professional partnership <i>Name of business</i>	
Significant shareholdings <i>Names of companies in which the Governor owns, say, 5% or more of the issued share capital</i>	

Nature of interest	Information disclosed
<b>Elected office</b>  <i>Name of authority</i>	
Trusteeships or participation in the management of charities and other voluntary bodies  <i>Name of body</i>	
Public appointments (paid or unpaid) e.g. local authority, health authority, NHS trust, school or college governing body  <i>Name of body</i>	
<b>Membership of professional bodies and trade or other associations</b>  <i>Name of body</i>	
Gifts or hospitality offered by outside bodies and arising from your position as a Member of the Corporation  <i>List of hospitality or gifts received</i>	
Unremunerated posts, honorary positions and other positions that might give rise to a conflict of interest or of trust  <i>List of positions</i>	

**DECLARATION**

I hereby declare the above mentioned interests and confirm my eligibility to serve as a Member of the Board of the Corporation in accordance with Section 8 of the Instrument of Government.

I also declare that if I have an interest, as described in the guidance notes which accompany this document, in any matter under discussion at a meeting of the Board of Governors or any Board Committee of which I am a member, I shall declare the nature and extent of that interest before the matter is considered.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **GUIDANCE NOTES**

- 1) Any interest, financial or otherwise, which is likely or would, if publicly known, be perceived as being likely to interfere with the exercise of your independent judgement should be disclosed to the Corporation. The interest will then be recorded in a Register which will be maintained by the Clerk to the Corporation. This Register enables you to disclose relevant business interests in a manner which is open and transparent and demonstrates to the public that such interests have not influenced the Corporation's decision-taking process. The Register is open to public inspection.
- 2) You are in the best position to decide what business interests are relevant and should be disclosed. However, you may find it helpful to consider whether any particular interest should be disclosed by reference to the headings in the table with the declaration, which are set out as general guidelines.
- 3) In completing the declaration, you are invited to provide the same information, if known to you, in respect of your spouse or partner, children or other close relatives (e.g. living in the same household or a dependant). In deciding the extent to which you do this, the key question to ask yourself is, whether members of the public, knowing such information, would reasonably conclude that the relevant interest might influence your judgement.

**Extract from Section 8 of the Instrument of Government**  
**(1 April 2001 revision)**

**Persons Ineligible to be Members**

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- (1) Any person who is under the age of 18 years shall be ineligible for appointment as a member except as a student member.
  - (2) A person who is a member of staff of the institution shall be ineligible for appointment as a member except as a staff member or in his capacity as Principal.
  - (3) A student at the institution shall be ineligible to be appointed as a member except as a student member. A person who is already a member other than a student member shall not be required to resign if during his term of office he enrolls on a part-time course at the institution, but if he enrolls on a full-time course at the institution he shall cease to be a member of the Corporation and thereupon his office shall become vacant.
  - (4) The Clerk to the Corporation shall be ineligible to be a member.
  - (5) Subject to paragraphs (6) and (7), a person shall be disqualified from holding, or from continuing to hold, office as a member if that person has been adjudged bankrupt or has made a composition or arrangement with his creditors.
  - (6) Where a person is disqualified by reason of his having been adjudged bankrupt, that disqualification shall cease -
    - (a) unless the bankruptcy order made against that person is previously annulled, on his discharge from bankruptcy; and
    - (b) if the bankruptcy order is so annulled, on the date of the annulment.
  - (7) Where a person is disqualified by reason of his having made a composition or arrangement with his creditors and he pays his debts in full, the disqualification shall cease on the date on which the payment is completed and in any other case it shall cease on the expiration of 3 years from the date on which the terms of the deed of composition or arrangement are fulfilled.
  - (8) A person shall be disqualified from holding, or from continuing to hold, office as a member if, within 5 years before his appointment would otherwise have taken effect, or since his appointment, he has been convicted in the United Kingdom, the Channel Islands or the Isle of Man of any offence and has had passed on him a sentence of imprisonment (whether suspended or not) for a period of not less than 3 months without the option of a fine.
  - (9) Upon a member of the Corporation becoming disqualified from continuing to hold office by virtue of paragraph (5) or (8), he shall forthwith give notice of the fact to the Clerk to the Corporation.